

Whitcomb Hall Committee
Wednesday October 27th, 2016

Note: Minutes are subject to review, correction, and approval by the Committee. Review, correction, and approval of minutes generally occur at the next regularly scheduled meeting of the Committee.

Members present: Peter Johnson – Chairman, Lee Dunham – Treasurer, Ann Bedaw – Secretary, Sharon Greatbatch, Gail Wood, Mike Gomarlo
Also joining us were Mike Branley – Town Administrator, and Jenna (Elwell) Fraunfelder - Administrative Assistant

Meeting convened at 4:00 pm

The minutes of the October 20th 2016, meeting were reviewed and accepted.

With regard to the rental policy, the committee would like to adjust the fee schedule to make it user friendly, for use by Swanzey and Cheshire County Youth Non-Profit Organizations, also in light of recent feedback by potential renters, it has been deemed that the current rental fees are excessive, so it is felt that we need to make adjustments to those as well. It is the committee's priority to create a community center, but we realize we need to promote the rental venue as well, but it must be area friendly.

Mike Branley and Jenna need a contact list for event notification, and for us to fine tune entry and cleanup inspection people. We need to create a check list form, so that renters know what is expected of them and how.

We are awaiting the estimate from Cheshire Builders with regard to the final items necessary to obtain our permanent Certificate of Occupancy, and it is hoped, for that if need be we can extend our Temporary CO.

We anticipate we will receive word from the Kingsbury Foundation soon.

Discussion of Friends of Whitcomb Hall was tabled for another time

Under new business we officially changed the meeting date to Thursdays, meeting every other week, with the next meeting being November 10, 2016. Also a plan was developed to bring our concerns before the selectmen, at their November 2nd 2016, meeting which is being held at Whitcomb Hall.

Meeting adjourned at 5:15 PM